

## **Joint Advisory Committee for Strategic Planning**

**Minutes of the Meeting held on Wednesday, 23rd March, 2011 at 2.00 pm in Cabinet Room 'C' - County Hall, Preston**

**Present:**

### **Chair**

Councillor Ian Fowler, Blackpool Council

### **Committee Members**

County Councillor Albert Atkinson, Lancashire County Council  
County Councillor Michael Green, Lancashire County Council  
County Councillor Jennifer Mein, Lancashire County Council  
Councillor Dave Harling, Blackburn with Darwen Borough Council

### **Officers**

Marcus Hudson, Lancashire County Council  
Louise Nurser, Lancashire County Council  
Niamh O'Sullivan, Lancashire County Council  
N Rodgers, Blackburn with Darwen Borough Council

#### **1. Apologies for Absence**

Apologies were presented from County Councillor Tim Ashton.

#### **2. Disclosure of Personal and Prejudicial Interests**

County Councillor Michael Green informed the Committee that he is a Councillor at South Ribble Borough Council. It was deemed that this did not present a personal or prejudicial interest in any of the agenda items.

#### **3. Minutes of the Meeting held on 29 September 2010**

The meetings of the meeting held on 29 September 2010 were agreed as an accurate record.

#### **4. Joint Lancashire Minerals & Waste Development Framework, Update on Representations Received Following Pre-Submission Consultation on Site Allocations and Development Management Policies Development Plan Document and Supporting Documents, and examples of proposed Minor Changes to accompany the Submission.**

Louise Nurser presented the report (as circulated) and explained that at its meeting held on 29 September 2010 the Joint Advisory Committee for Strategic Planning recommended the Site Allocations and Development Management Policies and background documents be referred to the Joint Committee for Strategic Planning, who in turn, recommended that

the documents be referred to the Full Councils of the three constituent Waste and Mineral Planning Authorities for approval, which was subsequently given.

In approving the Sites Allocations and Development Management Policies and background documents, the three constituent Waste and Mineral Planning Authorities gave permission for Chief Planning Officers of each authority, to make minor amendments, as necessary, to improve the clarity of the document, or Proposals Map, which do not alter the substance of these documents when submitting the document to the Secretary of State and during the examination process.

Louise gave an overview of the main minor amendments made (circulated at Appendix 'A' to this report) and also some of the main points raised during the consultation which took place between 10 January 2011 and 21 February 2011 as detailed in the report.

## **Resolved**

The Joint Advisory Committee for Strategic Planning noted the main issues raised as part of the consultation and endorsed the approach set out in the non-exhaustive Schedule of Minor Changes.

### **5. Joint Lancashire Minerals & Waste Development Framework: Report Back on Regulation 27 Consultation for Site Allocations and Development Management Development Plan Documents**

Niamh O'Sullivan presented the report which gave an overview of the consultation process followed:

A briefing note was sent to Chief Executives, Chief Officers, District Councils and Parish Councils to inform them about the consultation and availability of documents.

Officers sent out over 1651 letters to residents and businesses that had previously shown an interest in the Minerals and Waste Local Development Framework. These letters drew peoples' attention to the consultation, and where documents could be found, the link to the dedicated website, and gave a phone number to call and some letters had details of drop-in sessions.

Three drop-in sessions were held, in the areas of Whitworth, Nether Kellet and Skelmersdale. Officers were there to help people fill in the Representation Form.

Press releases were sent out and a public notice was put in three main papers covering the Plan area. Display posters advertising where the document was available was displayed in colleges, universities, municipal buildings and Libraries across Lancashire.

A leaflet was produced which has already been circulated to Members of the Committee setting out how to fill in Representation Form, a brief introduction and a plan showing proposed sites in a diagrammatic form. This was made widely available.

The Local Development Framework newsletter was sent to all stakeholders and made available at 113 deposit points, and on the website.

The dedicated website was set up and publicised the drop-in sessions as well as hosting the supporting documents. During the consultation period this has received over 829 hits from 428 visitors.

Paper copies of the documents were also placed on deposit at all the libraries in the County and in Blackpool and Blackburn with Darwen libraries, as well as the deposit points of the County Information Centres, Town Halls, District Planning Departments, and County Hall. Additional hard copies of documents and CDs were sent out on request.

At the time of writing this report over 298 representations from over 264 separate individuals, or organisations had been received. All representations will be analysed and forwarded to the Secretary of State.

## **Resolved**

The Joint Advisory Committee considered the initial feedback from the consultation exercise and noted the proposed next steps.

### **6. Urgent Business**

None

### **7. Date of Next Meeting**

To be confirmed.

Ian Fisher  
County Secretary and Solicitor

County Hall  
Preston